

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE Held Wednesday 8th June 2011

MINUTES

PRESENT: Councillors; Cllr Allison, Baker, Beacroft-Mitchell, Press, Sweeney Talbot & Young.

Also Iain Taylor (Transition Towns), Jenny Carlyle (D Carb) and Dongrea Kohn (Tresponsibility).

54. Election of Chair

It was moved by Cllr Press

Seconded by Cllr Young and

RESOLVED: that Cllr Sweeney be appointed the Chair of the Strategy & Review Committee for 2011/12.

55. Apologies for Absence and any substitutions

No apologies were noted.

56. Members` Interests relating to agenda items for this meeting.

No interests were noted.

**57. Matters arising from the Strategy & Review Meeting held 30th March 2011 not itemised on this Agenda
Stubb Playing Field.**

Cllr Young advised the meeting that he had passed information to the Neighbourhood Manager regarding a funding opportunity for playing fields that he felt applicable to Stubb Playing Field. The Neighbourhood Manager has arranged a meeting with interested parties.

Cllr Beacroft Mitchell advised that this playing field was one of a number nominated by CMBC to become a Queen Elizabeth II Playing Field.

The clerk advised that s106 monies for outdoor spaces were at present available in Mytholmroyd.

58. DELEGATED POWER

Discussion followed

It was moved by Cllr Sweeney

Seconded by Cllr Press and

RESOLVED: to defer until next item discussed.

59. ADDITIONAL COMMITTEE

Iain Taylor from Transition Towns outlined the reasons behind the request for a 'Sustainability' committee to support the work of

Transition Towns and to raise the profile of the concept in the township. Transition Towns were reminded that they can apply for a representative from the Town Council to attend their meetings.

After further discussion

It was moved by Cllr Allison

Seconded by Cllr Press and

RESOLVED: that sustainability be added to the delegated powers of the Environmental Renaissance/Parks & Footpaths Committee and that Hebden Royd Town Council work towards considering sustainability in all that it does.

60. DELEGATED POWERS

After discussion

It was moved by Cllr Beacroft Mitchell

Seconded by Cllr Allison and

RESOLVED: to retain the current wording on Community Funding as recommend on grants over £500.00 rather than decide upon as proposed.

It was moved by Cllr Allison

Seconded by Cllr Baker and

RESOLVED: to set delegated powers to the Young Peoples Committee as:

To decide and make recommendations on:

Issues Relating to Young People

Promoting Positive Initiatives for Young People.

After discussion

It was moved by Cllr Young

Seconded by Cllr Press and

RESOLVED: to recommend adoption of the powers outlined in the paper with the above exceptions.

61. LOCAL ECONOMY SHOWCASE

Dongrea Kohln outlining the event with its aim of supporting locality and the opportunities to participate.

It was moved by Cllr Press

Seconded by Cllr Young and

RESOLVED: to take up to 3 pages of the events guide to outline our activities at a cost of up to £60.00 which should be taken from reserves.

62. QUALITY PARISH STATUS

It was moved by Cllr Young

Seconded by Cllr Press and

RESOLVED: that Cllr Sweeney work with the Clerk to achieve this status.

Meeting finished at 8.45pm.

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE held Wednesday 20th July 2011

MINUTES

PRESENT: Councillors; Cllr Sweeney (Chair) Allison, Baker, Bampton Smith, Press, Talbot, Trickett & Young.

- 173. Apologies for Absence and any substitutions**
Cllr Beacroft Mitchell sent his apologies with Cllr Bampton Smith acting as a substitute.
- 174. Members` Interests relating to agenda items for this meeting.**
No interests were noted.
- 175. Matters arising from the meeting held 8th June 2011 not listed on the agenda.**
Minute 57 – the meeting is arranged.
Minute 61 – the event was a success.
Minute 62 – The application was being progressed following a meeting.
- 176. HEBDEN ROYD PARISH PLAN**
A report prepared by the Neighbourhood Manager was presented and a discussion followed.
Cllr Bampton Smith stated that in the past funding had not been open to larger Parish and Town Councils. If there is an opportunity it should be taken. There is also no need to reinvent the wheel.
Cllr Press asked where the volunteers would come from and that the obvious problems were being addressed by other agencies. HRTC is not a planning authority and does not have the expertise and that the plan should be opposed as she feared it would become a talking shop. Cllr Press also feared the costs involved.
Cllr Talbot commented that the plan was a great opportunity to get in touch with the people who live in the parish and to seek there involvement. He agreed that Rural Action Yorkshire should be approached to develop an initial study.
Cllr Baker saw this as an opportunity to draw plans together and also access new powers being created by the Localism Bill as well as generating new ideas.

Note – Cllr Allison arrived.

It was moved by Cllr Bampton Smith
Seconded by Cllr Young and

RESOLVED: that the plan be progressed by the Neighbourhood Manager and members elected to establish a working party.

It was moved by Cllr Young

Seconded by Cllr Talbot and

RESOLVED: that Cllr Sweeney (Hebden Bridge), Cllr Talbot (Mytholmroyd) be elected to the working party and that the Neighbourhood Manager identify a Cragg Vale Councillor to form a working party.

Note – Cllr Trickett arrived.

177. PROPOSED MYTHOLMROYD STATION CAR PARK

A feasibility study, initial designs and costings were presented and a discussion followed.

Cllr Young stated that the numbers just did not add up.

Cllr Press stated that it was Network Rails role to provide this service.

Cllr Allison stated that we provided a Station Car Park in Hebden Bridge and could do the same in Mytholmroyd and that we did not know it would make money. He would like to see clearer figures on which to base a decision and the inclusion of community support and hoped that parking could possibly unlock use of the station building. Cllr Talbot requested more meaningful figures but was concerned that the study and station usage figures suggested reduced use.

Cllr Bampton Smith stated the need to be cautious but more work was required to form a clear picture.

Cllr Baker asked that the previously proposed working party be formed (minute 416 2010/11) and would look to reduce costs and negotiate with Network Rail. Constituents want it and HRTC needs to encourage use.

Cllr Bampton Smith reminded the meeting that Mytholmroyd was the only disability compliant station in the upper valley.

It was moved by Cllr Young

Seconded by Cllr Trickett and

RESOLVED: that Cllr Allison, Baker, Bampton Smith & Talbot form the working party.

178. DATA PROTECTION REGISTER

After much discussion.

It was moved by Cllr Bampton Smith

Seconded by Cllr Young and

RESOLVED: that YLCA and NALC be asked what are they doing and what should HRTC be doing and await clarification and that Councillors should be made aware of the Data Protection Register.

179. TRAINING STATEMENT OF INTENT

It was moved by Cllr Bampton Smith

Seconded by Cllr Young and

RESOLVED: that the Training Statement of Intent be adopted as proposed.

180.

LOW CARBON HEBDEN ROYD CHARTER

The charter prepared by D Carb was presented and a discussion followed with the following comments made:

- The charter does not state how these proposals are to be met.
- Ideas are needed to get individuals and business to sign up.
- Concern about 'share', how do you share fairly.
- Practical examples are needed.
- Can the charter adapt to climate change as we are unable to stop instantly.
- How do we do it.

Cllr Allison reminded the committee that a charter was to express will and was not necessarily measurable. A charter is to show intent and interest in a subject.

Cllr Press felt there was a need for a indication how to create a low carbon Hebden Royd.

It was moved by Cllr Bampton Smith

Seconded by Cllr Young and

RESOLVED: that D Carb be thanked for the opportunity to comment, the comments be passed to D Carb and that we look forward to hearing from them again.

Meeting ended at 8.50pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE held Wednesday 31st August 2011

MINUTES

PRESENT: Councillors; Cllr Sweeney (Chair) Allison, Baker, Beacroft-Mitchell, Downs, Talbot, & Young.

Clerk – Emma Housman (Hebden Royd Town Council)

- 258 Apologies for Absence and any substitutions**
Cllr Press sent her apologies with Cllr Downs acting as a substitute.
- 259 Members` Interests relating to agenda items for this meeting.**
No interests were noted.
- 260 Matters arising from the meeting held 8th June 2011 not listed on the agenda.**
There were no matters arising
- 261 HEBDEN ROYD'S LOW CARBON CHARTER**
Anthony Rae (Friends of the Earth and Calderdale Sustainability Forum) spoke about reducing carbon emissions and answered questions raised in minute 180 of the previous meeting.
It was moved by Cllr Beacroft Mitchell
Seconded by Cllr Young and
RESOLVED: That the committee recommends to Full Council that the Low Carbon Charter is adopted by Hebden Royd Town Council and that Hebden Royd Town Council should work with dCarb to support them in their activities.
- 262 CALDERDALE'S ENERGY FUTURE**
After discussion
It was moved by Cllr Young
Seconded by Cllr Baker and
RESOLVED: To extend the invitation to the Calderdale Energy Future event on the 14th September to all Councillors.
- 263 CONSERVATION STRATEGY CONSULTATION**
Following discussion.
It was moved by Cllr Young
Seconded by Cllr Allison and
RESOLVED: A representative from CMBC will be invited to speak further about the Conservation Strategy at the next Parish and Town

Council Liaison Group on the 13th September and that a member of the Strategy and Review Committee will attend.

264

SUB COMMITTEES

The Neighbourhood Manager informed members that the dates of the sub committees were as follows:

Mytholmroyd Station Car Park	Wednesday 7 th Sept at 6:30pm
Parish Plan	Wednesday 20 th Sept at 6:30pm

Meeting ended at 8.05pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE held WEDNESDAY 23rd NOVEMBER 2011

MINUTES

PRESENT: Councillors; Cllr Sweeney (Chair) Allison, Baker, Beacroft Mitchell, Press, Talbot, Trickett & Young.

Clerk – Jason Boom – Hebden Royd Town Council

Also present – Emma Housman (Neighbourhood Manager) and Bear.

453. Apologies for Absence and any substitutions

None received.

454. Members` Interests relating to agenda items for this meeting.

None noted at this time.

455. Matters arising from the meeting held 31st August 2011 not listed on the agenda.

None noted.

456. PLANNING APPLICATIONS

After discussion

It was moved by Cllr Young

Seconded by Cllr Trickett and

RESOLVED: that should a Hebden Royd Town Councillor submit a planning application that be brought before Hebden Royd Town Council the application should be passed straight to Calderdale MBC for consideration without comment.

457. MYTHOLMROYD STATION CAR PARK

Cllr Baker presented the findings of the working party highlighting the immanent Metro Feasibility study of the site. Cllr Baker advised that Royd Regeneration was to be approached to join the project and stated that the current £25k allocation was important in raising the credibility of the project.

Cllr Young reminded the meeting of the problems highlighted by our external auditors of carrying over funding year on year without delivery as in the case of the Central Street Adoption Scheme.

Note – Cllr Allison arrived.

- 458. PARISH PLAN**
The Neighbourhood Manager highlighted the recent increased costs as a result of Rural Action Yorkshire losing funding. A discussion followed.
It was moved by Cllr Young
Seconded by Cllr Press and
RESOLVED: that the working party be asked to discuss the altered costs and develop a proposal, including budget proposals prior to the next Strategy & Review Committee meeting and made available for consideration.
- 459. QUALITY PARISH STATUS**
The Clerk informed the meeting of the provisional reaccreditation of Hebden Royd Town Council to Quality Parish Status.
It was moved by Cllr Beacroft Mitchell
Seconded by Cllr Sweeney and
RESOLVED: that the declaration confirming adoption in 2007 as per minute 28 & 90 of section 12 (2) of the 2007 Code of Conduct be signed by the Town Clerk and the Mayor and forwarded to Yorkshire Local Councils Association.
- 460. BUDGET SETTING 2012/13**
The Town Clerk presented a draft budget with comparison to 2 years previous council budgets and activity. A discussion followed.
It was moved by Cllr Young
Seconded by Cllr Sweeney and
RESOLVED: that following changes be made to the draft budget.
- Election expenses be reduced to £1500.00.
 - Mayoral Archives be removed.
 - Mayors Allowance to be reduced £3500.00.
- and that Allotments Committee and the Parish Plan Working Party submit new budget proposal before the meeting on the 4th January 2011.
It was moved by Cllr Young
Seconded by Cllr Trickett and
RESOLVED: that the Picture House Capital works budget be set at £81,032 for 2012/13.

Meeting ended at 9.00pm

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE held WEDNESDAY 4th JANUARY 2012

MINUTES

PRESENT: Councillors; Cllr Sweeney (Chair), Allison, Baker, Downs, Talbot, Trickett & Young.

Also present: Steve Gibson (Bear)

Clerk: Jason Boom (Hebden Royd Town Council)

538. Apologies for Absence and any substitutions.

Cllr Press sent her apologies with Cllr Downs acting as a substitute.

539. Members` Interests relating to agenda items for this meeting.

No interests were noted.

540. Matters arising from the meeting held 23rd November 2011 not listed on the agenda.

A request from Cllr Trickett to ensure alterations to the last minutes by full council had been made was noted.

541. HEBDEN ROYD PARISH PLAN

Cllr Talbot reported on the previous Parish Plan Working Party Meeting.

Cllr Talbot described the meeting as unsatisfactory and that the working party was not making much progress. Inconsistent attendance, by other groups meant that he felt the parish plan would not be able to involve the hard to reach groups he had hoped for given the present format.

Cllr Young highlighted a loss of funding to Rural Action Yorkshire which would mean that the Parish Plan in its current form would need for more funding from Hebden Royd Town Council. Cllr Young had suggested to the Hebden Bridge Partnership that as they had expertise in producing these plans (Hebden Bridge Action Plan & UCVR) perhaps they could lead.

Cllr Baker highlighted our ability to deliver consultation sitting the Picture House Survey as an example.

Cllr Talbot stated the need for volunteers and in this format they were just not coming forward.

It was moved by Cllr Young

Seconded by Cllr Downs and

RESOLVED: that the Neighbourhood Manager consider an application to Awards for All to support a Parish Plan and to approach the Hebden Bridge Partnership to develop a partnership to undertake a

Parish Plan. Also that the Neighbourhood Manager write to Blackshaw, Heptonstall and Wadsworth parishes asking for a breakdown on costs for delivering a Parish Plan including grants received, what consultation was completed and how and what tangible benefits had been achieved.

542.

BUDGET SETTING

The Clerk presented the agreed proposed budget to date.

Cllr Young highlighted the possible future ‘capping’ of Parish Councils by Central Government, the Clerk confirmed that this was possible under the Localism Act but no intentions had been announced by central government as yet.

It was moved by Cllr Young
Seconded by Cllr Talbot and

RESOLVED: that the Courses/Training budget be set at £1500.00

It was moved by Cllr Sweeney
Seconded by Cllr Talbot and

RESOLVED: that the Allotments budget be set at £19,000.00.

It was moved by Cllr Baker
Seconded by Cllr Trickett and

NOT RESOLVED: to set the Mytholmroyd Station Car Park budget at £25,000.00.

Cllr Baker called for a recorded vote

For – Allison, Baker & Trickett.
Against – Sweeny, Talbot & Young.
Abstention – Downs.

The casting vote of the Chair, Cllr Sweeney caused this proposal to fall.

It was moved by Cllr Young
Seconded by Cllr Sweeney and

RESOLVED: that the Parish Plan budget be set at £0.00.

It was moved by Cllr Baker
Seconded by Cllr Trickett and

NOT RESOLVED: to allocate £10,000.00 to ‘support’ Mytholmroyd Library.

It was moved by Cllr Young
Seconded by Cllr Downs and

RESOLVED: to recommend the proposed budget (as attached) to the full council of Hebden Royd Town Council.

Meeting finished at 8.35pm.

MEETING of the STRATEGY & REVIEW COMMITTEE
held **WEDNESDAY 15th FEBRUARY 2012**

MINUTES

PRESENT: Councillors; Cllr Sweeney (Chair), Baker, Downs, Hogins, Talbot, Trickett & Yorke.

Clerk: Emma Housman (Hebden Royd Town Council)

- 637. Apologies for Absence and any substitutions.**
Cllr Young sent his apologies with Cllr Downs acting as a substitute.
Cllr Press sent her apologies with Cllr Yorke acting as a substitute.
Cllr Beacroft-Mitchell sent his apologies with Cllr Hodgins acting as a substitute.
- 638. Members` Interests relating to agenda items for this meeting.**
No interests were noted.
- 639. Matters arising from the meeting held 4th January 2012 not listed on the agenda.**
There were no matters arising
- 640. HEBDEN ROYD PARISH PLAN**
Cllr Talbot reported on the previous Parish Plan Working Party Meeting and proposed that no further work is undertaken on the plan.
Following discussion
It was moved by Cllr Trickett
Seconded by Cllr Baker and
RESOLVED: that a decision on progressing the Parish Plan is postponed until the next Strategy and Review Committee Meeting. At the next meeting a short report will be available which highlights the tangible benefits which the Parishes (Wadsworth, Blackshaw and Heptonstall) and Todmorden have gained.
- 641. MYTHOLMROYD STATION CAR PARK**
It was reported that the meeting to discuss the feasibility study undertaken by Metro had been postponed from the 10th February to a date in March.
It was moved by Cllr Sweeney
Seconded by Cllr Baker and
RESOLVED: That once a new date is confirmed, this will be put on the Full Council agenda to decide on representativeness to attend the meeting.
- 642. WIND FARM GUIDANCE**
Following discussion
It was Moved by Cllr Trickett
Seconded by Cllr Hodgins and

RESOLVED: That Hebden Royd Town Council should have a set of guidance notes in place for dealing with wind farm and single turbine applications. Information relating to this guidance, including the guidance used by Calderdale MBC will be made available at the next meeting, when the guidance notes will be discussed and agreed for recommendation to Full Council.

Meeting finished at 8.05pm.

HEBDEN ROYD TOWN COUNCIL

MEETING of the STRATEGY & REVIEW COMMITTEE held WEDNESDAY 25th APRIL 2012

MINUTES

PRESENT: Councillors; Cllr Sweeney (Chair), Allison, Talbot & Press.

Clerk: Jason Boom (Hebden Royd Town Council)

788. Apologies for Absence and any substitutions.
Cllr Beacroft Mitchell, Trickett and Young.

789. Members` Interests relating to agenda items for this meeting.
No interests were noted.

790. Matters arising from the meeting held 15th February 2012 not listed on the agenda.
Minute 642 – Cllr Talbot reported that a meeting with Metro had been held with Calderdale MBC in attendance. A study produced by Metro considered the need for car parking facilities at Mytholmroyd Station. Both agencies were in favor of submitting a proposal to the Department of Transport for consideration in inclusion in the particulars of the next round of Rail franchises.
HRTC was advised that it could support these proposals by providing funding for reports required to be submitted to the D of T that would accelerate the proposal to a position of prominence.

791. VOLUME OF MEETINGS AS PER MINUTE 716
The Clerk confirmed that discussion with Committee Chairs had already been held when producing meeting dates for 2012/13 to reduce volume of meetings.
Attending members discussed the frequency of Full Council meetings. A discussion followed that considered merging and renaming the Allotments & Environmental Renaissance Committees.
It was moved by Cllr Sweeney
Seconded by Cllr Talbot and
RESOLVED: to recommended that the Allotments and Environmental Renaissance Committees merge when workloads allow.

792. PARISH PLAN
Cllrs thanked HRTC Officers for producing the report.
Given the identified costs and time involved.
It was moved by Cllr Talbot
Seconded by Cllr Press and

RESOLVED: to recommended that HRTC await the development of a Neighbourhood Plan strategy by Calderdale MBC but continue to listen and react as appropriate to the demands of the community.

The Clerk advised that the Localism Act 2012 stated that any Neighbourhood Plans developed in a parished area would be the responsibility of the Parish Council.

793.

WIND FARM GUIDANCE

Following discussion and consideration of a report provided by the Neighbourhood Manager.

It was moved by Cllr Allison

Seconded by Cllr Sweeney and

RESOLVED: to recommend to adopt the following guidelines

The under mentioned points should be taken into consideration when wind power applications are being considered:

1. The moors within and surrounding Hebden Royd are designated as a Special Landscape Area, wind power sites must be sensitively placed, and the developer should include detailed visual amenity and ecological information in the Environmental Statement.
2. Moors to the west of Hebden Bridge are designated as Special Protection Area by Natural England because of protected moorland bird species. Wind Power development on these moors would not be supported.
3. Peat is a potential fossil fuel, and CO₂ is released when peat is disturbed or drained. Growing peat bog actively removes CO₂ from the atmosphere and stores it for thousands of years. The Council will not support wind farm development that destroys or disturbs peat cover.
4. Due to the rainwater holding qualities of the peat moors and possible interference to spring water supplies, a wind power proposal on peat moorland should also be accompanied by hydro-geological information and a Flood Risk Assessment.
5. HRTC expect a well advertised and full public consultation to be carried out before a planning application is made to Calderdale.
6. HRTC Council does not support development of turbines scattered across the uplands and breaking the horizon.
7. HRTC will take special notice of the proximity of a proposed wind farm site to village communities and more isolated homes. Members would need to be assured through the Environmental Statement that no noise nuisance would result from the development.

8. Smaller turbines for the use of individual homes and farms should be limited to the size and power output commensurate with the local requirement and to a maximum tower height of 12 metres.

9. Wind power sites should be resisted on Urban Commons and open access land if it is considered that the public access (via the recognised footpath network) or recreational use could be adversely affected.

Meeting finished 8.05pm