

**MEETING of the TOWN COUNCIL**  
**held WEDNESDAY 29th JUNE 2022 at**  
**HEBDEN BRIDGE TOWN HALL**

**PRESENT** Councillors: Hoyle (Chair), Bampton Smith, Courtney, Fenton, Fraser, Freeth, Guilfoyle, Harvey, Hayes, Needham, Stevens & Young.

**Town Clerk** - Jason Boom.

**65. PUBLIC QUESTION TIME.**

No questions were asked of the council.

**66. APOLOGIES FOR ABSENCE.**

Apologies were received from Cllrs Boggis, Cammack, Hodgins, Patient, Stow & Wood.

**67. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.**

None were declared at this time.

**68. PLANNING APPLICATIONS**

- a) Application 22/20053/TPO at Dog Bottom Lee Mill Road Hebden Bridge HX7 7AB for Prune trees and fell three trees (Tree Preservation Order).

It was moved by Cllr Young

Seconded by Cllr Freeth and

**RESOLVED: NO OBJECTION.**

- b) Application 21/01633/FUL at 6 And 8 Bridge Gate Hebden Bridge HX7 8EX for Change of use from use class (E (a) retail to Class E(b): (sale of food and drink for consumption (mainly) on the premises) and Sui Generis (Drinking establishment) including external alterations to Nos. 6 and 8 (Amended Plans).

It was moved by Cllr Needham

Seconded by Cllr Fraser and

**RESOLVED: RECOMMEND REFUSAL** as the application continues to not demonstrate the safeguarding of important historical features of the building. These are both internal and external and include original tiles and floor mosaics. This prominent site is one of the early retail premises to be found in Hebden Royd and is a significant building in the town.

A lengthy discussion ensued regarding Hebden Bridge's Conservation Area status and listed buildings.

- c) Application 22/00622/RES at Rocklands Scout Road Mytholmroyd Hebden Bridge HX7 5JR for Construction of eighteen dwellings (Reserved matters pursuant to 19/01024/OUT).

It was moved by Cllr Young

Seconded by Cllr Stevens and

**RESOLVED: NO OBJECTION**

- d) Application 22/20080/TPO Melbourne Works Melbourne Street Hebden Bridge Calderdale for Fell one tree (Tree Preservation Order).  
It was moved by Cllr Harvey  
Seconded by Cllr Courtney and  
**RESOLVED: RECOMMEND REFUSAL** as the tree is not dead, diseased or dying.
- e) Application 22/00463/HSE at Foster Clough Farm Height Road Mytholmroyd Hebden Bridge HX7 5QZ for Replacement and relocation of existing septic tank.  
It was moved by Cllr Young  
Seconded by Cllr Guilfoyle and  
**RESOLVED: NO OBJECTION.**
- f) Application 22/00636/LBC at 95 Bridge Lanes Hebden Bridge HX7 6AT for Repositioning/removal of timber stud partitions with internal alterations.  
It was moved by Cllr Fenton  
Seconded by Cllr Young and  
**RESOLVED: NO OBJECTION.**

Applications dealt with under delegation from Full Council.

- 22/20068/TPO | Prune four trees (Tree Preservation Order) | Ashley House Hangingroyd Lane Hebden Bridge Calderdale HX7 7DD.
- 22/20075/TPO | Prune trees (Tree Preservation Order) | 4A Nutclough Keighley Road Hebden Bridge Calderdale HX7 8HA.

It was moved by Cllr Hoyle  
Seconded by Cllr Bampton Smith and  
**RESOLVED:** to note the information.

It was moved by Cllr Hoyle  
Seconded by Cllr Young and  
**RESOLVED:** that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

**69. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC**

It was moved by Cllr Young  
Seconded by Cllr Hoyle and  
**RESOLVED:** to note items.

**70. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE**

It was moved by Cllr Young  
Seconded by Cllr Bampton Smith and  
**RESOLVED:** to note items of information and to authorise payments totalling £50,095.10.

**71. EFFECTIVENESS OF INTERNAL AUDIT**

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

**RESOLVED:** to approve the effectiveness of the Annual Internal Audit Process and adopt the recommendations.

**72. INTERNAL AUDIT REPORT 2021/22**

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

**RESOLVED:** to note the report from Yorkshire Internal Audit and to thank the Town Council staff for their work during the audit process.

**73. APPOINTMENT OF INTERNAL AUDITOR**

It was moved by Cllr Young

Seconded by Cllr Courtney and

**RESOLVED:** to appoint Yorkshire Internal Audit for the Council Year 2022/23.

**74. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.**

- |  |                              |
|--|------------------------------|
| a) A Board Policy Consultation         | CMBC                         |
| b) Antisocial Behaviour In Mytholmroyd | CMBC                         |
| c) Twinning News Clipping              | HB Times                     |
| d) Ginko Tree Memorial                 | Sean Morris                  |
| e) Statement of Support                | Mroyd Station<br>Partnership |
| f) Conference Programme                | YLCA                         |
| g) Training Programme Aug & Sept       | YLCA                         |
| h) White Rose Update 10.6.22           | YLCA                         |
| i) White Rose Update 17.6.22           | YLCA                         |

In respect of:

- a) Comments are to be forwarded by the Town Clerk and to reflect the comments to the Disability Access Forum. The Town Council welcomes the pilot and agrees with the proposed A Board ban 100%.  
The persistence of CMBC Cllr Sarah Courtney was appreciated in bringing this trial forward.
- b) Stevens advised that she was exploring and seeking clarity on youth provision in Mytholmroyd with CMBC. Options may be presented at a later date as to how HRTC can be involved.
- d) The request was endorsed however advice has been received that the trees were not ready to be transplanted. The Clerk is to advise those making the request and discuss with CMBC a protocol for their continued care and distribution of the trees to those worthy and to reflect the trees origin and the message they carry.
- e) Issue a letter of support for the Mytholmroyd Station Partnership.

It was moved by Cllr Young

Seconded by Cllr Needham and

**RESOLVED:** to endorse the actions.

- 75. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT**  
It was moved by Cllr Hoyle  
Seconded by Cllr Young and  
**RESOLVED:** To note the activities of the Mayor as well as attendance at the Great Get Together at Calder Holmes Park on Saturday 25<sup>th</sup> June.
- 76. MEMBERSHIP OF OUTSIDE BODIES**  
It was moved by Cllr Bampton Smith  
Seconded by Cllr Stevens and  
**RESOLVED:** To note the appointments and the confirmation of those representing the Town Council on the Environment Agency led Hebden Bridge Flood Alleviation Scheme (Cllrs Fenton, Fraser, Freeth, Needham & Stow).  
The meeting was advised that no Cllrs were currently allocated to organisations as part of the Community Funding process and the council was reminded that these appointments were now at the discretion of the committee and not automatic.
- 77. MINUTES OF THE TOWN COUNCIL held 9<sup>th</sup> June 2022**  
It was moved by Cllr Courtney  
Seconded by Cllr Bampton Smith and  
**RESOLVED:** to approve the minutes as a correct record.
- 78. NOTES OF THE TWINNING COMMITTEE held 13<sup>th</sup> June 2022**  
The meeting was advised of the upcoming visit from Warstein in August, where they would receive a civic welcome, celebrations at the Dusty Miller and a walk up Cragg Vale. Meetings were likely to be less frequent following this visit.  
Cllr Needham was added to the membership of this committee.  
It was moved by Cllr Freeth  
Seconded by Cllr Bampton Smith and  
**RESOLVED:** to note the notes of the meeting.
- 79. MINUTES OF THE PICTURE HOUSE COMMITTEE held 13<sup>th</sup> June 2022**  
Cllr Needham informed the meeting of the work of the committee including the Picture House Manager, the challenging Film Slate and the challenges ahead regarding the building and its use.  
It was moved by Cllr Needham  
Seconded by Cllr Courtney and  
**RESOLVED:** To accept the minutes as a correct record.
- 80. MINUTES OF THE COMMUNITY FUNDING COMMITTEE held 20<sup>th</sup> June 2022**  
It was moved by Cllr Fenton  
Seconded by Cllr Young and  
**RESOLVED:** To accept the minutes as a correct record.
- 81. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 22<sup>nd</sup> June 2022**  
Cllr Needham led a discussion regarding the adoption of the LGA Code of Conduct (2020) welcoming the inclusion of guidance regarding electronic

communications and social media. A note was made that there is a need to strengthen sanctions for those that break the rules, a deterrent being needed. In the future, if and when another version is presented HRTC will consider its relevance carefully.

It was moved by Cllr Needham

Seconded by Cllr Bampton Smith and

**RESOLVED:** To endorse the recommendations therein and approve the minutes as a correct record.

**82. MINUTES OF THE CLIMATE EMERGENCY COMMITTEE held 27<sup>th</sup> June 2022**

Cllr Harvey highlighted the actions of the committee.

It was moved by Cllr Harvey

Seconded by Cllr Bampton Smith and

**RESOLVED:** To endorse the recommendations therein and approve the minutes as a correct record.

**83. WORKING GROUP**

To receive reports from and to decide on appropriate actions:

a) Disability Access Forum 20.6.22

b) Age Friendly Community 7.6.22

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

**RESOLVED:** To note the information.

**84. REPRESENTATIVES TO OUTSIDE BODIES**

To receive reports from representatives to outside bodies and other organisations

a) Town Board – 14.6.22

b) Hebden Bridge Flood Alleviation Scheme Scrutiny Panel – 16.6.22

c) Town & Parish Liaison Committee 21.6.22

Courtney commented that the Town & Parish Liaison Committee was very positive, not just Parish Case work, and a pleasure to attend.

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

**RESOLVED:** To note the information.

The Meeting finished at 8.52pm.

## Payment and Receipt Schedule

29th June 2022

### Hebden Royd Town Council

#### Accounts to be Paid

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Calvag	Happy Hounds - Equipment	8.52	Project & Events	BACS
b	Craig Shaw	Happy Hounds - Photography	200.00	Project & Events	BACS
c	St Johns Ambulance	Happy Hounds - First Aid	172.80	Project & Events	BACS
d	RSPCA	Happy Hounds - Donation	46.70	Project & Events	BACS
d	Mroyd Com. Centre	Room Hire - Youth Employ	160.00	Youth Employ	BACS
e	DA & FR Gibbon	Hanging Basket Install	588.00	Env & All	BACS
f	CAB	Service Fee	2,500.00	CAB	BACS
e	AM Digital	Picture House Projector	31,003.14	Picture House	BACS
f	Pennine Pens	Website Updates	300.00	Office	BACS
			<u>34,979.16</u>		

#### Items previously paid

a	Green Valley Arbs	Wildflower works	3,484.80	Env & Allots	BACS
b	Various Groups	Spring Clean Sponsorship	1,680.00	Env & Allots	BACS
c	Carolyne Warren	Accounts Support	157.50	Office	BACS
			<u>5,322.30</u>		

### Hebden Bridge Picture House

#### Accounts to be Paid

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Entertainment Film	Film Royalties	120.00	Royalties	BACS
b	Mubi	Film Royalties	148.75	Royalties	BACS
c	Parkland	Film Royalties	321.12	Royalties	BACS
d	Studio Canal	Film Royalties	412.34	Royalties	BACS
e	Walt Disney	Film Royalties	433.57	Royalties	BACS
f	Walt Disney	Film Royalties	144.80	Royalties	BACS
g	National Theatre	Streaming	316.80	Streaming	BACS
h	National Theatre	Streaming	711.46	Streaming	BACS
i	POS Yorkshire	Film Delivery	158.40	Film Delivery	BACS
j	Buttercup Bakery	Kiosk Supplies	71.20	Kiosk	BACS
k	Buttercup Bakery	Kiosk Supplies	71.20	Kiosk	BACS
l	Buttercup Bakery	Kiosk Supplies	71.20	Kiosk	BACS
m	Empire Popcorn	Kiosk Supplies	240.49	Kiosk	BACS
n	Just Jenny's	Kiosk Supplies	57.60	Kiosk	BACS
o	Matthew Clark	Kiosk Supplies	536.35	Kiosk	BACS
p	Suma	Kiosk Supplies	374.14	Kiosk	BACS
q	Man Rubber Co	Kiosk Supplies	19.20	Kiosk	BACS
r	Savoy	Box Office	79.20	Box Office	BACS
s	PPS	Cleaning Supplies	56.22	Cleaning	BACS
t	Paul Ashton	Emergency Lighting works	244.80	Kiosk	BACS
u	Cathedral Leasing	Hygiene Services	225.11	Cleaning	BACS
v	FCC	Waste Management	629.93	Building & Main	BACS
w	Cloud 9	Data	73.18	Phone & IT	BACS
x	SSE	Electricity	4,058.26	Utilities	BACS
y	SSE	Electricity	218.32	Utilities	BACS
			<u>9,793.64</u>		