

HEBDEN ROYD TOWN COUNCIL

Meeting of ENVIRONMENT & ALLOTMENTS COMMITTEE
held 13TH JULY 2022

MINUTES

PRESENT: Councillors: Young, (Chair after minute 73), Bampton Smith.
Harvey, Hayes.

Clerk: E Green

**73. ELECTION OF CHAIR & DEPUTY CHAIR FOR THE
COUNCIL YEAR 2022-23**

It was moved by Cllr Bampton Smith

Seconded by Cllr Hayes and

RESOLVED: That Cllr Young be Chair of the Environment &
Allotments Committee for the year 22-23.

It was moved by Cllr Harvey

Seconded by Cllr Hayes and

RESOLVED: That Cllr Bampton Smith be Deputy Chair of the
Environment & Allotments Committee for the year 22-23.

74. APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS

Apologies were received from Cllrs Hodgins, Cllr Hoyle and
Guilfoyle.

**75. MEMBERS' INTERESTS RELATING TO AGENDA ITEMS
FOR THIS MEETING.**

There were no interests declared.

**76. MATTERS ARISING FROM THE NOTES OF THE ADVISORY
MEETING HELD MONDAY 20TH APRIL 22 NOT ITEMISED
ON THIS AGENDA.**

There were no matters arising.

77. COMMUNICATIONS

a) Midgley Road Community Garden

Carole Kirk

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to note the kind response.

78. BUDGET UPDATE

The budget was presented to the meeting highlighting areas of
expenditure and income. It was noted that the banners had come in
under budget leaving an excess of £1000, and that there was still £1500
available in the allocated budget for wildflowers. It was also noted that
there were as monies in the budget for park improvements which

linked to a report from Cllr Young that the Little Park had been closed due to the defective safety matting,

It was moved by Cllr Young

Seconded by Cllr Hayes and

RESOLVED: That additional wildflower sites will be sought with a view to works taking place in early spring 2023. Contact will be made with Calderdale Council to ascertain the plans for the Little Park and to investigate what opportunities there might be for the Town Council to add value.

79.

ENVIRONMENTAL PROJECT UPDATES

Reports were received on the following.

a) Benches

Two benches have been installed with two more to go in soon at High Hirst wood Meadow and the Hebden Bridge Methodist Church. The remaining six benches for locations at Cragg Vale x 3, Calder Holmes Park x 2 and Manor Drive x 1 are awaiting approval from CMBC legal department and will be fitted as soon as permitted. Cllr Hayes expressed the wish to find an alternative site at Banksfield for a bench and a meeting will be arranged to facilitate this. Cllr Harvey also suggested the grassed area opposite Old Gate as a potential site. It was discussed that if appropriate sites could be found then the excess monies allocated to the replacement banners could be used to fund their purchase.

b) Hanging Baskets

The hanging baskets this year are fully peat free with 131 retailer baskets sold. The Town Council has also provided lamppost planters and additional baskets on Bridge Gate and in the Square.

c) Other projects

Councillors were invited to submit suggestion for new projects by emailing the deputy clerk.

80.

ALLOTMENTS

Councillors were informed that the allotments were currently fully occupied and that invoices had been circulated and the majority of monies had been paid. Credit control will take place over the next week to ensure that all payments due are received.

It was moved by Cllr Hayes

Seconded by Cllr Young and

RESOLVED: That allotment plot holders should be contacted to gauge interest in setting up a process whereby excess food grown on the allotments could be donated to Calder Food Support. This would be on an ad-hoc basis with no long term commitment from plot holders.

HEBDEN ROYD TOWN COUNCIL

Meeting of ENVIRONMENT & ALLOTMENTS COMMITTEE held 19th October 2022

MINUTES

PRESENT: Councillors: Young, Bampton Smith, Harvey, Guilfoyle.

Clerk: E Green

198. APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS

Apologies were received from Cllrs Hayes, Hodgins and Hoyle.

199. MEMBERS' INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.

No interests were declared.

200. MINUTES OF THE MEETING HELD 13TH JULY 22 AND MATTERS ARISING NOT ITEMISED ON THIS AGENDA.

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED to approve the minutes as a correct record.

201. COMMUNICATIONS

a) Resident Dodnaze Community Centre & Park

In respect of item a)

A discussion took place regarding the community centre at Dodnaze. Cllr Young confirmed that the building is indeed owned by Together Housing. In principle it would support this building being brought back in to use and it is understood that there may be a desire from other groups to utilise this space including Calder Food Support.

It was agreed that the park was in need of some maintenance and general updating.

It was moved by Cllr Guilfoyle

Seconded by Cllr Young and

RESOLVED: To contact Together Housing to establish the current status of the building and how it can be brought back in to use, potential contact names have been provided by councillors. To contact Parks at CMBC to gain permissions to provide new planters and support community involvement to improve the play area.

202. BUDGET UPDATE

Councillors considered the budget for this committee.

It was noted that funds were still available under the Dog Waste Bags heading.

It was moved by Cllr Guilfoyle

Seconded by Cllr Young and

RESOLVED: to obtain updated quotes to initiate the process of changing the dog waste bags to fully biodegradable ones which will include replacing the dispensers.

203.

ENVIRONMENTAL PROJECT UPDATES

Councillors received a verbal update regarding existing projects;

a) **Hanging Baskets**

Over 250 hanging baskets were installed this year. The baskets were provided at a subsidised rate to business owners and all monies owed have been received. The Peat Free compost was successful with the basket creating a lovely display.

b) **Spring Bulbs**

6000 spring bulbs have been ordered and will be distributed to community groups for planting in the local area.

c) **Calderdale Parks**

There is still money available in the budget under the parks heading. There have been a number of complaints from members of the public about the park, in particular Calder Holmes Park. Previous request for a site meeting with CMBC to discuss how the Town Council can support the parks have not been acknowledged. It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: that the head of service should be contacted with a view to establish what maintenance works are planned for the park and how HRTC can add value to these works.

204.

ALLOTMENTS

Cllr were advised that tree works are planned for both Banksfield and High Hirst allotments to maintain and appropriately manage fruiting and deciduous trees and self-seeded willows.

HEBDEN ROYD TOWN COUNCIL

Meeting of ENVIRONMENT & ALLOTMENTS COMMITTEE held 25 January 2023

MINUTES

PRESENT: Councillors: Young, Bampton Smith, Boden Harvey, Hayes, Hoyle, Guilfoyle.

Deputy Clerk: E Green

- 331. APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS**
Apologies were received from Cllr Hodgins with Cllr Boden as substitute.
- 332. MEMBERS` INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.**
There were no interests declared.
- 333. MINUTES OF THE MEETING HELD 19TH OCTOBER 22 AND MATTERS ARISING NOT ITEMISED ON THIS AGENDA.**
Item 201 – The deputy clerk informed the meeting that since this matter was discussed, Together Housing have been actively repairing the Dodnaze Community Centre with a view to bring it back in to use. Members of the Dodnaze Community Association have been contacted and advised to apply to the HRTC Community Funding Committee should support be required to reinstate activities.
- 334. COMMUNICATIONS**
a) Allotment Tennant Shed request.
It was moved by Cllr Young
Seconded by Cllr Guilfoyle and
RESOLVED: To approve the request for a shed on plot 7 at Banksfield Allotments in accordance with the specified requirements.
- 335. BUDGET UPDATE**
The budget was presented and discussed by Councillors. Under ‘New Projects’ Cllr Guilfoyle suggested that the council consider how grit bins can be provided on unadopted roads in Hebden Royd. The main concern would be the ongoing maintenance and use of the grit bins, it was suggested that bins could be applied for by community groups or neighbourhoods where there is a demonstrated commitment to continue to fill and use the bins appropriately.
It was moved by Cllr Young
Seconded by Cllr Guilfoyle and
RESOLVED: That the costs and associated issues are investigated, and a report be brought to the next meeting of the committee for consideration.

- 336. HANGING BASKETS**
The report was considered and discussed in detail.
It was moved by Cllr Young
Seconded by Cllr Harvey and
RESOLVED: That the retailer baskets should be sold at £50 per basket. The committee believed that these still represented excellent value for money being subsidised by the council by 25% compared to the actual cost. This significant subsidy should be clear on marketing materials.
- 337. DOG WASTE BAGS**
The report was considered and discussed.
It was moved by Cllr Young
Seconded by Cllr Boden and
RESOLVED: to change the dog waste provision to a compostable bag using Eco Green Communities including the purchase of new dispensers.
- 338. ENVIRONMENTAL PROJECT UPDATES**
Verbal updates on the following projects were provided to councillors;
- a) Spring Clean
It was moved by Cllr Young
Seconded by Cllr Harvey and
RESOLVED: to run the Spring Clean at the end of March using the same format as in previous years.
 - b) Benches
The meeting were advised that permission is still awaited from the CMBC legal team. Once this in in place the benches can be installed without delay.
 - c) Calderdale Parks
The deputy clerk advised that CMBC officers were aware of HRTCs desire to support them in enhancing the parks in the local area and that opportunities for partnership working will be sought over the coming year.
 - d) Midgley Road Community Garden – The Poke
Permission has been sought and granted to install a plaque at the site in recognition of the works that have been undertaken over the past 15 years. The meeting praised the efforts of the members of our community who work to keep the community garden looking fantastic.
- 339. ALLOTMENTS**
The committee were advised that inspections had taken place at High Hirst and that there were two plots that will receive cultivation notices.
- At Banksfield routine tree works are due to commence with an estimated cost of £350.00.

HEBDEN ROYD TOWN COUNCIL

Meeting of ENVIRONMENT & ALLOTMENTS COMMITTEE
held 12th April 2023

MINUTES

PRESENT: Councillors: Young, Bampton Smith, Boden, Guilfoyle, Hayes & Hoyle.

Deputy Clerk: J Boom.

Also attending: Rachel Lightbird

Councillor Young recalled the establishment of the committee from its early inception in 2004 until today. Mention was made of the collective desire to improve the Hebden Royd 'environment' as a non-political project for the Town Council.

461. APOLOGIES FOR ABSENCE AND ANY SUBSTITUTIONS

Cllr Harvey and Hodgins with Cllr Boden acting as substitute.

462. MEMBERS' INTERESTS RELATING TO AGENDA ITEMS FOR THIS MEETING.

None were declared at this time.

463. MINUTES OF THE MEETING HELD 25TH JANUARY 2023 AND MATTERS ARISING NOT ITEMISED ON THIS AGENDA.

The clerk advised the meeting of the following:

- A donation of £350 to an open space project at Dodnaze Community Centre made been made following discussion between the Town Clerk and the Deputy Clerk. It was agreed that this support was in line with a previous resolution to support open space projects in Hebden Royd.
- The 2023 Hanging Basket Scheme had been opened and orders have been received.
- The annual spring clean had been held and was well attended.
- The benches due to be installed are still awaiting clearance for their installation by Calderdale MBC's legal team.

464. PROVISION OF GRIT BINS

Following discussion.

It was moved by Cllr Young

Seconded by Cllr Bampton Smith and

RESOLVED: to adopt the recommendations in the submitted paper in that community groups who request a grit bin and grit for an unadopted road should do so via the Community Funding Committee with an expectation that the group would be responsible for all elements of

managing the grit bin once installed. Requests for grit bins on adopted street should be directed to the Highways Authority, Calderdale MBC.

465. DOG WASTE BAGS

The Clerk informed the meeting of the delivery of the dispensers and the bags and that a programme to install would soon be underway. The change is to be publicised via the usual channels and specifically at the upcoming Happy Hounds responsible dog ownership event.

It was moved by Cllr Young

Seconded by Cllr Bampton Smith

RESOLVED: to note the information.

466. PARKS IN HEBDEN ROYD

The committee discussed the arrangements proposed with Calderdale MBC and the seven parks for a memorandum of understanding. The committee looked at the works proposed by Calderdale MBC and the promised works due to be delivered specifically at Calder Holmes Park's Play Ground.

It was moved by Cllr Bampton Smith

Seconded by Cllr Hayes and

RESOLVED: to enter into the formal memorandum of agreement with Calderdale MBC regarding the park and to undertake appropriate works in Calder Holmes Park's Play Ground.

The committee while entering into the agreement raised concerns regarding the quality of the play equipment, its safety and its maintenance and would hope to see and hear of reassurance on the matter directly from Calderdale MBC.

Cllr Boden advised the growing desire for the Friends of Calder Holmes Park to meet once more, this initiative should be monitored.

467. ALLOTMENTS

The committee discussed the report submitted.

It was moved by Cllr Young

Seconded by Cllr Guilfoyle and

RESOLVED: to write to all Banksfield allotment owners offering them a water butt free of charge for them to use on the allotment they have an agreed tenancy with. The water butts are to be installed at the allotment holder expense and managed by them should they enter into the arrangement.

The committee asked that allotment fees and associated discounts be reviewed at a future meeting of the committee responsible for allotments.

The committee thanked Cllr Dave Young for his service to this committee, having chaired the committee for the last 19 years.

The meeting ended at 8.02pm.