

**MEETING of the TOWN COUNCIL
held WEDNESDAY 8th NOVEMBER 2023 at
HEBDEN BRIDGE TOWN HALL**

MINUTES

PRESENT Councillors: Fraser (Chair), Bampton Smith, Boden, Boggis, Butterick, Cammack, Davenport, Guilfoyle, Harvey, Hedges, Hoyle, Matthias, Morse & Needham.

Town Clerk - Jason Boom

One member of the public - Dave Boardman

256. PUBLIC QUESTION TIME.
No questions were asked of the council.

257. APOLOGIES FOR ABSENCE.
Apologies were received from Cllrs Hayes, Howes & Maguire.

258. MEMBERS' INTERESTS' RELATING TO AGENDA ITEMS.
No interests were declared at this time.

Note: the next item was progressed up the agenda from minute 270.

259. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 18th OCTOBER 2023

Cllr Boggis introduced the minutes from the meeting explaining the start of the budget setting process and the recommendations made in the Administration and Salaries sections.

He introduced the new guidance on Press & Media and Social Media for all HRTC Councillors and Staff. He felt that the committee were presenting robust guidance to assist in the understanding of these areas.

Dave Boardman was invited to address the meeting by the Deputy Mayor having made the initial request to the Town Council to improve their guidance to Councillors regarding Social Media.

He thanked the council for the new guidance, explaining he felt that issues relating to social media were on the increase not just in Hebden Royd but throughout society. He felt that there was an associated loss in the ability and willingness to discuss issues raised on social media platforms and wants to return to that discussion. He would like to see the Town Council lead on this, taking responsibility.

It was moved by Cllr Boggis
Seconded by Cllr Needham and

RESOLVED: to endorse the recommendations therein and to approve the minutes as a correct record.

The Town Clerk will circulate the Press & Media Guidance and Social Media Guidance along with the associated Councillors Guide to using social media to support local leadership as endorsed by the Local Government Association.

260. PLANNING APPLICATIONS

- a. **Application 23/00929/FUL** at 46 Palace House Road, Hebden Bridge, HX7 6HW at Demolish existing workshop and replace with new detached dwelling (amended scheme to 22/00477/FUL).
As no material changes were noted in the amended plans this item was not considered.
- b. **Application 23/20163/TPO** at Mytholm Court, Mytholmroyd for Fell one tree (Tree Preservation Order).
It was moved by Cllr Guilfoyle
Seconded by Cllr Davenport and
RESOLVED: NO OBJECTION
- c. **Application 23/00978/FUL** at Oaklands, Brier Hey Lane, Mytholmroyd, HX7 5PJ for Two dwellings. (White Lee ward).
It was moved by Cllr Boggis
Seconded by Cllr Needham and
RESOLVED: NO OBJECTION with a request that the applicant minimise surface water run off by installing a Surface Drainage System (SUDS) in planned areas of hardstanding.
- d. **Application 23/01047/HSE** at 6 Nest Estate, Mytholmroyd, HX7 5BJ for Erection of fence (retrospective). (White Lee ward).
It was moved by Cllr Boggis
Seconded by Cllr Hoyle and
RESOLVED: NO OBJECTION

Applications dealt with under delegation from Full Council.

- **Application 23/20173/TPO** at 3 Lee Royd, Heptonstall Road, Hebden Bridge, HX7 6BB for Prune four trees (Tree Preservation Order).
It was moved by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED: to note the action taken.

It was moved by Cllr Fraser
Seconded by Cllr Bampton Smith and
RESOLVED: that the recommendations on the above planning applications are sent to the Environmental Services Department, Calderdale MBC. When the Chair or Deputy Chair cannot attend, Ward members be authorised to represent the view of Hebden Royd Town Council at meetings of the Planning Committee at Calderdale MBC.

261. APPLICATIONS FOR PLANNING PERMISSION GRANTED BY CALDERDALE MBC

It was moved by Cllr Bampton Smith
Seconded by Cllr Boden and
RESOLVED: to note the information.

262. APPLICATIONS FOR PLANNING PERMISSION REFUSED BY CALDERDALE MBC

It was moved by Cllr Bampton Smith
Seconded by Cllr Boden and
RESOLVED: to note the information.

263. ELECTRIC CAR CHARGING POINTS IN HEBDEN ROYD (at the Request of Cllr Boggis).

Cllr Boggis outlined his recent families experiences with a newly purchased electric car and the challenges of charging the vehicle locally while awaiting the installation of a home charging point.

Local facilities did not stand up well against an initial visit to an out of town retailer with facilities in the Market Place Car Park faulty and prompted by satellite navigation a trip to the next nearest facilities in Bridge Lanes saw all four charging spaces parked in by none electric vehicles.

Family friends had had a similar experience and had to charge vehicles in Todmorden thus not breakfasting or shopping in Hebden Bridge.

It was moved by Cllr Boggis
Seconded by Cllr Needham and
RESOLVED: that Council, through the HRTC Climate Emergency and Environment Committee, pursues Calderdale MBC to maintain and monitor the towns small resource of charging points, to their full availability, at all times and that a watching brief ensures the towns traders are not disadvantaged to faulty, unmapped charge points and inconsiderate drivers obstructing charging points.

264. HRTC & HBPH PAYMENT & RECEIPT SCHEDULE

It was moved by Cllr Boggis
Seconded by Cllr Bampton Smith and
RESOLVED: to note items of information and to authorise payments totalling a revised figure of ££46,431.60.

265. HRTC STATEMENT OF ACCOUNT

It was moved by Cllr Needham
Seconded by Cllr Bampton Smith and
RESOLVED: to note Statement of Accounts for August 2023 and September 2023.

266. COMMUNICATIONS FROM THE TOWN MAYOR AND THE CLERK.

- a) Heptonstall Parish Council Calder Valley Windfarm
- b) Working Meeting of the Twin Towns Minutes

It was moved by Cllr Bampton Smith
Seconded by Cllr Boggis and
RESOLVED: to note the information and actions in regard of:

- a) that Cllrs Butterick and Harvey represent HRTC at the meetings on the matter when arranged by Heptonstall & Wadsworth Parish Council.

267. MAYOR'S REPORT/DEPUTY MAYOR'S REPORT

It was moved by Cllr Fraser

Seconded by Cllr Davenport and

RESOLVED: to note the activities of the Mayor.

268. MINUTES OF THE TOWN COUNCIL 11th OCTOBER 2023 held

It was moved by Cllr Boggis

Seconded by Cllr Hedges and

RESOLVED: to approve the minutes as a correct record.

269. MINUTES OF THE JOINT NEIGHBOURHOOD PLANNING COMMITTEE held 16th OCTOBER 2023

Cllr Boggis outlined the recent meeting of the committee and the amendments made to the Neighbourhood Plan by Calderdale MBC's planning department. These amendments have rendered a number of policies unnecessary. As such the Neighbourhood Plan is unable to deliver a robust and strategic supplementary planning document against which effective decisions can be made.

It was moved by Cllr Boggis

Seconded by Cllr Butterick and

RESOLVED: to endorse the recommendations therein and to approve the minutes as a correct record.

For clarity as per minute 234 of HRTC Minutes 2023/24

It was moved by Cllr Boggis

Seconded by Cllr Butterick and

UNANIMOUSLY RESOLVED: that Hebden Royd Town Council withdraws from the Neighbourhood Planning Process and engage with the Hilltop Parishes to harness the enthusiasm generated by the co-working on the Neighbourhood Plan.

270. MINUTES OF THE STRATEGY & REVIEW COMMITTEE held 18th OCTOBER 2023

This item was progressed up the agenda to minute 259.

271. MINUTES OF THE CLIMATE EMERGENCY & ENVIRONMENT held 25th OCTOBER 2023

Cllr Harvey highlighted the recent work of the committee focusing on supporting Zero Hour and their efforts relating to the Climate & Ecology Bill, Retrofit Events and the Eco Fair held as part of the 2023 Pumpkin Trail.

Cllr Harvey asked that Councillors consider opportunities that may be open to the Town Council to support and improve the environment and pass them to her or the Climate Emergency & Biodiversity Officer.

A project to repair the Graffiti Wall in Calder Homes Park was suggested and the Town Clerk was instructed to investigate this in line with previous projects delivered by HRTC in the same area.

It was moved by Cllr Harvey

Seconded by Cllr Boden and

RESOLVED: to approve the minutes as a correct record.

272. MINUTES OF THE COST OF LIVING CRISIS held 26th OCTOBER 2023

It was moved by Cllr Guilfoyle

Seconded by Cllr Boggis and

RESOLVED: to approve the minutes as a correct record and note the on-going efforts to attract those providing support to apply for funding from HRTC.

273. WORKING GROUP

No report was made.

274. REPRESENTATIVES TO OUTSIDE BODIES

Cllrs Boden & Matthias continue to attend and support the Hebden Royd Business Forum who are currently developing a proposal to transform the listed Phone Box at the top of Crown Street into a miniature digital tourist information centre. The potentially useful community resource may well come back to HRTC for support.

Cllr Guilfoyle reported on further meetings with the Friends of Calder Holmes Park along with play equipment in the park being repaired and reopened.

The meeting finished at 8.50pm.

**Payment and Receipt
Schedule
08.11.23**

**Hebden Royd Town Council
Accounts to be Paid**

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Pennine Signs	Gazebo	948.00	Project & Events	BACS
b	Lite	Contract Yr 3/3	5184.00	Project & Events	BACS
c	Tom Deacon	Pumpkin Trail Facilitator	300.00	Project & Events	BACS
d	Sand in Your Eye	Pumpkin Trail Balance	14580.00	Project & Events	BACS
e	PPL PRS	Royalties	569.61	Project & Events	BACS
f	Streetwise UK	Traffic Management	1530.00	Project & Events	BACS
g	St John Ambulance	First Aid 14.10.23	221.73	Project & Events	BACS
h	St John Ambulance	First Aid 15.10.23	221.76	Project & Events	BACS
I	DA & FR Gibbon	Hanging Basket Removal	810.00	Environment & Alls Climate	BACS
j	Calvag	Sundries	24.84	Emergency	BACS
k	Pennine Pens	Website	300.00	Office	BACS
l	P3 Computers	IT Support	135.06	Office	BACS
m	HBCA	Data	117.00	Office	BACS
			24,942.00		

Card Transactions Processed 1.8.23 - 31.8.23

0.00

Direct Debit Payments

a

Office

Direct
Debit

0.00

TOTAL PAYMENTS

24,942.00

**Payment and Receipt Schedule
08/11/2023**

**Hebden Bridge Picture House
Accounts to be Paid**

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Artificial Eye	Film Royalties	120.00	Royalties	BACS
b	BFI	Film Royalties	314.30	Royalties	BACS
c	BFI	Film Royalties	120.00	Royalties	BACS
d	BFI	Film Royalties	362.60	Royalties	BACS
e	BFI	Film Royalties	120.00	Royalties	BACS
f	Disney	Film Royalties	1,815.07	Royalties	BACS
g	Disney	Film Royalties	263.20	Royalties	BACS
h	Metfilm	Film Royalties	166.25	Royalties	BACS
I	Mubi	Film Royalties	120.00	Royalties	BACS
j	Paramount Pictures	Film Royalties	2,732.75	Royalties	BACS
k	Park Circus	Film Royalties	192.00	Royalties	BACS
l	Park Circus	Film Royalties	248.54	Royalties	BACS
m	Park Circus	Film Royalties	467.56	Royalties	BACS
n	Park Circus	Film Royalties	231.25	Royalties	BACS
o	Picture House Entertainment	Film Royalties	142.98	Royalties	BACS
p	Picture House Entertainment	Film Royalties	120.00	Royalties	BACS
q	Signature	Film Royalties	102.00	Royalties	BACS
r	Studiocanal	Film Royalties	1,735.48	Royalties	BACS
s	Trafalgar	Film Royalties	890.45	Royalties	BACS
t	Warner Bros	Film Royalties	356.00	Royalties	BACS
u	Warner Bros	Film Royalties	368.90	Royalties	BACS
v	POS Yorkshire	Film Delivery	198.00	Royalties	BACS
w	Suma	Kiosk Supplies	412.37	Kiosk	BACS
x	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
y	Buttercup Bakery	Kiosk Supplies	41.80	Kiosk	BACS
z	Buttercup Bakery	Kiosk Supplies	171.20	Kiosk	BACS
aa	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
bb	Buttercup Bakery	Kiosk Supplies	85.60	Kiosk	BACS
cc	Vocation	Kiosk Supplies	196.12	Kiosk	BACS
dd	Empire	Kiosk Supplies	122.40	Kiosk	BACS
ee	Jimmy's	Kiosk Supplies	321.01	Kiosk	BACS
ff	JL Brooks	Kiosk Supplies	119.65	Kiosk	BACS
gg	Just Jenny's	Kiosk Supplies	64.80	Kiosk	BACS
hh	Turner & Wrights	Kiosk Supplies	595.32	Kiosk	BACS
ii	P&D Builders	Maintenance	190	Build & Maint	BACS
jj	John Baxendale	Fire Door Work	40.00	Build & Maint	BACS
kk	D. Haigh	Repairs to access road	3276	Build & Maint	BACS
ll	Print Bureau	Stickers - Spooktober	78.00	Office	BACS
mm	Manchester Rubber Stamp Co	Seat Plaque	19.20	Office	BACS
nn	Reed Studio Ltd	Illustration Work	360.00	S2 Project	BACS
			17,452.00		

Accounts paid by the Clerk

Item no:	Payee	Details	Amount	Cost Centre	Payment Method
a	Warner Bros	Film Royalties	195.65	Royalties	BACS
b	Kova	Film Royalties	425.00	Royalties	BACS
c	Vocation	Kiosk	239.95	Kiosk	BACS
d	Matthew Clarke	Kiosk	611.90	Kiosk	BACS
e	Jimmys	Kiosk	477.16	Kiosk	BACS
f	Butternut Bakery	Kiosk	171.20	Kiosk	BACS
g	Park Circus	Film Royalties	213.40	Kiosk	BACS
h	Paul Ashton Electrics	Maintenance	244.80	Build Main	BACS
I	Paul Ashton Electrics	Maintenance	1,152.00	Build Main	BACS
j	Cathedral Leasing	Hygiene Services	225.11	Cleaning	BACS

3,956.17

Card Transactions Processed 1.8.23 - 31.8.23

a	Total Transactions	Various	<u>0.00</u>	Various	Card Payment
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Direct Debit Payments

a	Croft	Phone & Data Charges	81.43	Office	Direct Debit
b			<u>81.43</u>		Direct Debit

**TOTAL
PAYMENTS**

21,489.60